

# RBC Royal Bank® Refund Request

RBC Royal Bank recently conducted a review of client banking packages which revealed that some clients were inadvertently charged service fees that were already included in their banking package. Refunds for these fees have been distributed to identified clients.

The majority of affected accounts were automatically refunded. However, if you were enrolled in the Royal V.I.P. Service® or Royal Certified Service (RCS) banking package and:

1. ceased to be a client of RBC Royal Bank before October 1, 2000, or
  2. were enrolled in one of the above packages prior to July 1999,

you may be entitled to a refund, or a further refund. Please request a refund by completing this form. We will respond to your request within four to six weeks of receiving this form.

**PLEASE COMPLETE THE FOLLOWING INFORMATION TO THE BEST OF YOUR ABILITY**

Is your RBC Royal Bank account currently open?

Yes  No

If closed, when was this account closed?

MM                    YYYY

The following questions apply to both open and closed accounts:

When did you open this account?

(continued on back)



RBC  
Royal Bank

Is this account held jointly with someone else?

Yes  No

If it is a joint account, please list the other account holder(s).

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Is this account part of a banking package?

Yes  No  Unknown

If yes, please indicate the name of the banking package and monthly fee paid (if known).

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Are you, or were you ever enrolled in  
RBC Telephone and Online Banking?

Yes  No

If yes, when did you enrol in RBC Telephone and Online Banking?

MM                    YYYY

If applicable, please indicate when you stopped  
using RBC Telephone and Online Banking.

MM                    YYYY

Please provide any additional information that may help us determine if you are eligible for a service fee refund.

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**IF AVAILABLE , PLEASE ENCLOSE A COPY OF YOUR MONTHLY BANK STATEMENT, A VOID CHEQUE OR BANKBOOK FROM JANUARY 1997 TO OCTOBER 2000.**

**Total amount of claim:** \$ \_\_\_\_\_

I am attaching \_\_\_\_\_ pages of documentation to my refund request.

**Declaration**

I hereby declare that to the best of my knowledge the information provided above is complete and accurate.

Date \_\_\_\_\_

Client Signature \_\_\_\_\_

**Please submit this form to RBC Royal Bank before June 30, 2005.**

This form, accompanied by all documentation, may be submitted **by mail** to :

RBC Royal Bank  
Service Fee Refund – Administrator  
1199 St. George Boulevard  
Moncton, NB  
E1E 4N4

**By Fax to:** RBC Royal Bank at 1-800-987-5777

**PLEASE KEEP A COPY OF THIS FORM, AND ANY DOCUMENTS YOU ATTACH, FOR YOUR OWN RECORDS.**

**PRIVACY STATEMENT**

Information you provide to RBC Royal Bank with your refund request form will be used only to evaluate and consider your eligibility status under the RBC Royal Bank Service Fee Refund Process.

Your information will be kept strictly private and confidential and will not be disclosed to anyone else without your consent except as required by law or as provided in the RBC Royal Bank Service Fee Refund Process.